

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

DATE: FEBRUARY 9TH, 2017

MEMBERS PRESENT: JENSEN, PASZAK, TIMMONS, HOLEWINSKI

MEMBERS EXCUSED: CUSHING

ALSO IN ATTENDANCE: STEFONEK/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPT, ROMPORTL/LAND INFORMATION OFFICE, CHARBARNEAU/LRES, KELLY THEIL/USDA, JEREMY IRISH/USDA, KEVIN MEYER/CORRE INC., ANDRES HUNTING/CORRE INC., DAVE ANDRES/TRUCK EQUIPMENT, NICK INSTEFJORD/QUALITY TRUCK, LUENEBURG/LRES

The following matters were taken up to wit:

1. Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified. Jensen also noted there was not a quorum of the Administration Committee.
2. **Motion:** Paszac/Timmons to approve the 2nd Amended Agenda. Items may be taken out of order at the discretion of the Chairman. All ayes
3. **Motion:** Holewinski/Jensen to approve the minutes of the Public Works/Solid Waste meeting held on January 26th, 2017. All ayes
4. **Motion:** Timmons/Jensen to approve Highway Department vendor vouchers #67-107 for \$50,178.99, and to approve Solid Waste vendor vouchers for a total of \$2,137.09. All ayes
5. Chairman Jensen recognized and presented four highway employees with 5year service awards and one employee for 10 years of service. Jensen reported that Bob Mott will attend a future meeting to discuss County Highway B. Jensen stated he attended the WCA legislative seminar and shared highlights with the Committee. He informed members that glass inventory will be on a future agenda.
6. **Motion:** Holewinski/Paszak to approve the USDA-APHIS beaver management contract as presented by Kelly Thiel. All ayes
7. **Motion:** Holewinski/Timmons to close acceptance of the patrol truck and attachment bids. All ayes
Bids received:

	TRUCK MAKE	TRUCK CHASSIS	ATTACHMENTS
Quality Truck	Western Star	\$121,970	
Mid-State	International	\$128,800	
V&H Trucks	Western Star	\$126,500	
Truck Country	Freightliner	\$118,984	
Truck Equipment			\$104,433
Monroe			\$110,807
Casper's			\$110,950

- Motion:** Holewinsk/Jensen for Commissioner to review bids and specs and bring back a recommendation for the one most advantageous to the County. All ayes
8. **Motion:** Timmons/Holewinski to approve Oneida County Board Resolution #12-2017 and sign corresponding quit claim deed and send back to County Board. All ayes
 9. **Motion:** Jensen/Paszak to approve the signing of the quit claim deed by the Committee as described and approved in Oneida County Board Resolution #11-2017. All ayes
 10. **Motion:** Timmons/Paszak to request the Commissioner to review real estate bid summaries for transactions not included the STP contract for Highway Y and bring back a recommendation on the one most advantageous to Oneida County. All ayes
 11. **Motion:** Jensen/Paszak to put the Solid Waste Supervisor position on hold to design a new job description pending a review of current job description. Committee will hold special meeting to discuss desired requirements and qualifications and decide if they want to proceed with applications received or change job description and re-advertise the position.

12. **Motion:** Jenson/Timmons to approve a 35% LTE office assistant not to exceed 90 working days to assist at the Highway department office. All ayes
13. **Motion:** Paszak/Timmons to waive vacancy review for a Mechanic/Equipment Operator position and forward to LRES. Committee requested the Commissioner to do an exit interview with the employee that abruptly created the vacancy. All ayes
14. Stefonek presented a map to the Committee identifying culverts to be replaced on County Highway A.
15. **Motion:** Paszak/Timmons to approve the purchase of cameras as presented for \$2500 to be funded through the highway buildings and grounds accounts. All ayes
16. Commissioner's Report: Stefonek reported that Corre Engineering will have to do a title search on 11 titles rather than 10 as originally believed. Stefonek is working with WisDot on a 13 mile chip seal project between Price and Taylor Counties. In regards to the Highway Q reconstruct, Stefonek is working on measurements for the lift and will advertise for bids and bring back to the Committee. Stefonek has not received any estimates of worth for the used patrol trucks yet. Oil specifications bids should be available at the next meeting. Updated lighting is needed for the Minocqua and Monico shops. Commissioner Stefonek reported he will be on vacation 2/15/17 to 2/18/17.
17. **Motion:** Holewinski/Paszak to get quotes for all culverts needed for 2017 construction and use the quote most advantageous to the County. All ayes
18. **Motion:** Timmons/Holewinski to proceed with Corporation Counsel to send letter with final removal date to private party that has personal property on Solid Waste grounds. All ayes
19. Jolin reported that the DNR reports are coming along and that no further action or requests will be needed for the Non Compliance issue. Jolin reported finding much confusion amongst the pharmacies as to how sharps donation money is collected and will work to get a quarterly system in place to ensure Oneida County gets paid the money due to them in order to help offset the bills for collection.
20. **Motion:** Holewinski/Timmons to go into closed session. Roll call vote taken. All ayes. Committee went into closed session at 10:20 am.
21. **Motion:** Holewinski/Timmons to return to open session. Roll call vote taken. All ayes. Committee returned to open session at 10:29 am.

Action taken in closed session:

Motion: Holewinski/Paszak to table the 6 month employee review. All ayes

Motion: Timmons/Holewinski to table the Commissioners review pending completion of all paperwork

22. Future Meeting dates:
- Thursday, February 23rd, 2017 at 8:00 am
 - Thursday, March 2nd, 2017 at 8:00 am (Special Meeting)
 - Thursday, March 9th, 2017 at 8:00 am
 - Thursday, March 25th, 2017 at 8:00 am
23. Future Agenda Items:
- County Highway Q spec, addendum
 - Monico shop
 - Highway Commissioner's 6 month review
24. **No public comment**
25. **Motion:** Holewinski/Jensen to adjourn at 10:31 am. All ayes